



**2011-2012**

## **Tuition Increase Hardship Waiver Policy and Guidelines**

### 1. Tuition Increase Policy

Pursuant to authority granted by the Louisiana Legislature, Regular Session, 2008 under ACT 915 HB 734, the Board of Supervisors of the Southern University System, at its *May 13, 2011* meeting, approved a resolution providing for an increase in tuition at Southern University at New Orleans (SUNO), effective Fall 2011.

The Tuition Increase Hardship Waiver amount also includes the academic excellence fee in the amount of \$120.00 per semester and the operational fee of \$54.00 per semester for undergraduate students, and the academic excellence fee in the amount of \$90.00 per semester and the operational fee of \$68.00 per semester for graduate students, as allowed under RS 17:1855.1 and RS 17:3351 (d) (ii), respectively.

The waiver shall **not exceed** three hundred eighty nine dollars (\$389) per semester for undergraduate students and four hundred nineteen dollars (\$419.00) per semester for graduate students.

### 2. Waiver Policy

Prior to imposing any increase or increases in tuition or mandatory attendance fee amount, or both, established pursuant to the provisions of this Subparagraph, each management board shall establish criteria for waivers of such increase or increases in cases of financial hardship. Information about such waivers and the criteria and procedures for obtaining a waiver shall be made available to all prospective students affected by the increase or increases in a timely manner such that the prospective student can be aware of the increase or increases and the availability of waivers thereto prior to the student having to make any final decision concerning attendance at the college or university. This is a onetime waiver for Fall 2011 and Spring 2012 semesters only and will expire on May 12, 2012.

### 3. Eligibility Criteria

Students eligible to apply must:

- a. Be a Louisiana resident.
- b. Have full-time enrollment status.

- c. Apply for federal financial aid using the Free Application for Federal Student Assistance (FAFSA) and have requested all types of available federal assistance.
- d. Have a valid FAFSA on file in the Financial Aid Office reflecting an annual Expected Family Contribution (EFC) of zero (0) for the current academic period.
- e. Have accepted all types of financial aid offered.
- f. Meet all Satisfactory Academic Progress policy standards for receipt of federal financial aid.
- g. Not be the recipient of another form of fee exemption or waiver. Examples: National Guard, Title 29, Title 33, Faculty/Staff, etc.
- h. Not have tuition paid by another state or external agency or scholarship program. Examples: Vocational Rehabilitation, ROTC Scholarship, TOPS, etc.

NOTE: If additional aid is received after the waiver is granted, the waiver will be cancelled.

#### 4. Guidelines for Waiver

Southern University at New Orleans offers waivers to Louisiana resident students who demonstrate financial hardship caused by the increase in tuition and fees effective Fall 2011 semester. Procedures have been established to provide waivers to eligible students for the amount of increased tuition and fees. Any student who wishes to apply for the waiver during the 2011-2012 academic year must complete a Tuition Hardship Appeals Form, which will be submitted to the Tuition Hardship Appeals Committee. Documentation must be attached to support circumstances.

Click on the Forms tab on the Financial Aid Office home page to access the Tuition Increase Hardship Appeals form.

#### 5. Timelines

Students must complete and submit a Tuition Increase Hardship Appeals form to the Vice Chancellor for Administration and Finance Office located on the 3<sup>rd</sup> floor of the Administration Building, Suite 301, by the close of business on **August 5, 2011**. Forms received after this date **will not** be eligible for the exemption for the semester requested.