

Annual Security and
Fire Safety Report
2010



SUNO
SOUTHERN UNIVERSITY *at* NEW ORLEANS

Foreword

The purpose of this report is to provide Southern University at New Orleans campus community, prospective students and their parents, and prospective employees with general information related to campus safety as required by the “**1998 Jeanne Clery Disclosure of campus Security Policy and Campus Crime Statistics Act.**” The report includes statistics of certain incidents occurring on campus, and will focus on the ongoing commitment of the SUNO Administration and Campus Police Department to educate, assist and inform the community of matters concerning personal safety.

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Mission Statement

Southern University at New Orleans Campus Police Department is a fully functioning police department ready to meet the needs of our students, visitors and community members. SUNO PD consists of sworn police officers and civilian staff that include students in our work study program who are all committed to serving with professionalism and pride.

MESSAGE FROM THE CHIEF



Welcome to Southern University at New Orleans. Campus Police is committed to providing and maintaining a safe and secure environment for you to study, work, live and conduct research or to just visit our historic university. The safety of our community depends on the dedication of the men and women who serve as police officers. They must demonstrate daily their sensitivity to the particular needs of our community members. We achieve this goal by being approachable, knowledgeable and steadfast in our efforts to provide excellent professional services.

When addressing the issues we face, I encourage a partnership approach from everyone. Yes, I challenge you, as a member of our great community to join us in partnership to keep a safe campus by reporting any unusual activity you observe. We have excellent working relationships with our law enforcement partners, Levee Board Police, University of New Orleans Police and the New Orleans Police Third District.

So please, take a few minutes and check out the many services and valuable information campus police has to offer. We are constantly seeking ways to improve our services and welcome your comments, suggestions, criticisms, complaints and compliments so we can be better at what we do.

I put forward these words of a wise person who said: "Be the light that others can come to with their ideas, visions and dreams. Never doubt that blending your talents with those of others, can change the world."

Please feel free to contact me directly at (504) 284-5432 or by email at ithomas@suno.edu.

Sincerely,

Ira H. Thomas Sr.

Ira H. Thomas Sr.
Chief of Police

Definitions

The following crime definitions are in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program. These definitions are used to determine the proper classification of serious incidents reported to the Security Department.

Arson: any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle, aircraft or personal property of another.

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury (usually by means of a weapon or other method likely to result in death or serious harm).

Burglary: the unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft: the theft of a motor vehicle.

Manslaughter by Negligence: the killing of another person through gross negligence.

Murder/Non-Negligent Manslaughter: the willful (non-negligent) killing of one human being by another.

Robbery: The taking or attempting to take anything of value from a person by force, threat of force, violence and/or putting the victim in fear.

Forcible Sexual Offense: any sexual act directed against another person — forcibly or against that person's will. This includes forcible rape as well as acquaintance rape (by a date, companion or someone the victim knows through mutual friends).

Non-Forcible Sexual Offense: unlawful, non-forcible sexual intercourse — offenses include incest and statutory rape.

Hate Crimes: Murder or non-negligent manslaughter, negligent manslaughter, sex offense either forcible or non-forcible, aggravated assault, burglary, motor vehicle theft, arson or any other crime involving bodily injury in which the victim was intentionally selected because of the victim's actual or perceived gender, religion, sexual orientation, ethnicity or disability.

On-campus: any building or property on Main Campus owned or controlled by Appalachian State University (the "University") that is used by the University in direct support of, or in a manner related to, its educational mission. Any property on Main Campus owned by the University, but controlled by another person, if that property is used by students and supports our institutional purposes.

Non-Campus Building or Property: any building or property owned or controlled by a student organization recognized by the University; or any building or property (other than a branch campus) owned or controlled by the University that is used in direct support of its educational mission, is frequently used by students, and is outside the boundaries of Main Campus.

Public Property: all public facilities and property including roads, thoroughfares, streets, sidewalks and parking facilities that are either within the Main Campus or immediately adjacent to and accessible from the Main Campus.

Residential Facilities: any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonable contiguous geographic area that makes up the campus is considered an on-campus student housing facility. For Clery Act reporting purposes, this requires a separate reporting category. All reportable incidents that occur in a residential facility will be reported under this category and they will also be counted in the "on campus" category or in the "non-campus" category as required.

Campus Security Act

The Campus Security Act requires colleges and universities to:

Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements.

Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other university officials who have significant responsibility for student and campus activities. This information can be found on the “Clery Crime Statistics” section of the SUNOPD website, www.suno.edu/Campus_Police.

Provide “timely warning” notices of those crimes that occurred on campus, or within the patrol jurisdiction of campus police or campus security department. This information can be found on the “Crime Alerts” at the SUNOPD website, www.suno.edu/Campus_Police.

The Southern University at New Orleans Police Department is responsible for preparing and distributing this report. The Police Department worked closely with a variety of University departments and organizations to develop and compile the information contained within this annual report.

The SUNO community is encouraged to use this report as a guide for safe practices on and off campus. In accordance with *United States Code of Federal Regulations, Title 34, Part 668.46(c)(1)* this 2010 Annual Report and Safety Guide is available online at the SUNOPD website, www.suno.edu/Campus_Police. For a paper copy of this report please visit the Southern University at New Orleans Police Department located at 6400 Press Dr. Maintenance Building.

University Police Authority and Jurisdiction

The Southern University at New Orleans (SUNO) Police Department is responsible for responding to all emergencies, suspicious activities, crimes, security concerns, and parking and transportation challenges. The goal of every member of the Campus Police department is to provide for a safe, secure, enjoyable and fulfilling university experience. Police employees are proud to be a part of a university team that works with students, staff and neighboring communities to further improve conditions in and around Southern University at New Orleans.

University Police officers are commissioned as law enforcement officers by the State of Louisiana under State of La. R.S. 17:1805 §1805. Officers must meet all certification standards for police officers in the State of Louisiana. Officers have the power of arrest and are sworn to enforce statutes of Louisiana on University property and public roads passing through or immediately adjoining University property. To maintain their certification, officers must complete annual in-service training, which includes qualifying on all assigned firearms.

The University has standing mutual aid agreements with the New Orleans Police Department, which give our police officers off-campus arrest authority when operating under these agreements.

Reporting of Incidents

If you are involved in an emergency situation, are the victim of a crime, or witness any criminal activity, you are urged to notify the SUNO Police Department as soon as possible by dialing (504) 286-5290 (5290 from any Campus phone) or using one of the emergency call boxes. Off-campus crimes may be reported to the New Orleans Police Department by dialing 911.

Crime Alerts

Upon confirmation of a significant emergency or dangerous situation involving a crime (occurring either on or off campus), that in the judgment of the Chief of Police, constitutes an ongoing or continuing threat to the health and safety of students or staff, the Penn College Police will issue and immediate notice to students and employees. The crime alert bulletin will be distributed via e-mail and the Police website.

All current and previous "Crime Alert" bulletins can be viewed on the SUNO Police website at www.suno.edu/Campus_Police. Anyone with information related to a crime alert, should report the information to the SUNO Police by phone at 504-286-5290 or in person at the 6400 Press Dr. Maintenance Building.

Crime Reports and Records

In addition to timely warnings, the SUNO Police Department recognizes its responsibility to publish crime statistics for the most recent three-year period, and to make these statistics available to the University community. The community will be alerted as to when and where this information can be accessed. This report is made available pursuant to Act 73, "College and University Security Act," Public Law 101-542, Title 11, Crime Awareness and Campus Safety. Reports of crime on University property are investigated by the SUNO. The SUNO Police maintain records of students and nonstudents who have been charged with criminal offenses. These records are kept in compliance with the Criminal History Information Act.

Police Log

The SUNO Police maintain an Incident Report Log containing a listing of reported criminal incidents, the time and location the incidents occurred, and the disposition of criminal charges filed. The log is available for review, upon request, in the Police Department during normal business hours. The log is also available to students and employees on the Police department site. Certain information may be withheld to protect a victim or the integrity of a criminal investigation in progress.

Services and Programs

Vehicle Jump Starts

The SUNO Police Department offers jump starts to individuals needing assistance with weak or dead batteries. Persons needing jump starts can contact us at (504) 286-5290. Drivers of vehicles needing jump starts should raise the hood of their vehicle to help identify their vehicle. In order to have the vehicle jump started; a Liability Release Form must be completed and signed by the driver of the vehicle being jump started and by the officer providing assistance.

Escort Services

The SUNO Police Department will provide escort services to those who wish to be escorted from any location on the campus to their vehicles. If you wish to be provided an escort, contact the police department at (504) 286-5290 and give your location. A police officer will come to your location and escort you to your vehicle or other location on campus.

Lost and Found

The central Lost and Found is located at SUNO Police headquarters on the Park Campus, Maintenance Building at 6400 Press Drive., New Orleans, La 70126. Students, faculty, staff and visitors are encouraged to inquire about lost or misplaced articles. You may inquire in person or call us at (504)286-5290.

Items found should be delivered to SUNO Police headquarters or delivered to our substations located in building 7B on the Lake Campus. If you are unable to deliver the item to either of these locations please call the SUNO Police at (504)286-5290 and notify the officer to have the item picked up.

Found items are held for 30 days minimum at which time they are disposed of by donating to a charitable organization. Anyone claiming lost and found property at the SUNO Police must show positive identification such as SUNO identification or a driver's license.

Knight Watch

Knight Watch is an offshoot of the well-known crime prevention program, "Neighborhood Watch", which is found in communities throughout America. It is a team effort with you and Campus Police working together to prevent crime. Knight Watch asks the entire community- students, faculty and staff to look out for each other's welfare; to be alert to anything that threatens the quality of life on campus; and to report all suspicious activities, emergencies and other concerns to someone who can take action. It also challenges you to be part of the community- not a bystander who refuses to get involved

Alcohol and Drug Prevention Policy

Alcoholic Beverage Policy

Southern University at New Orleans acknowledges and adheres to the state of Louisiana alcohol consumption law. The law clearly states that "individuals under the age of 21 shall not be served alcoholic beverages nor will individuals under the age of 21 be permitted to consume alcoholic beverages."

It is Southern University at New Orleans' policy that all students are prohibited from the use and sale of alcoholic beverages within the confines of the University and at University sponsored activities.

In compliance with University policy, the following stipulations apply:

- The possession of alcoholic beverages is prohibited on University property and at University sponsored activities.
- The possession, sale, and distribution of any alcohol paraphernalia are prohibited within the confines of the University and on any property belonging to Southern University at New Orleans.
- The possession of empty alcoholic beverage containers is prohibited on University property.
- Students who are in violation of this policy are subject to disciplinary actions, such as expulsion from the University.

The consumption of alcohol poses serious health and safety concerns. Alcohol abuse causes impaired judgment, incoherence, and health-related problems. Individuals who need or desire treatment for alcohol abuse may seek services from the Student Development Center located in Building 3 on the University's North Campus. Students may also seek services from University Health Services located in Building 3.

Drug Policy

Recognizing that drug use poses health and safety hazards to employees, students, and the community at large, Southern University at New Orleans considers the abuse of drugs to be a very serious matter – one that cannot be tolerated in the workplace or classroom. Therefore, it is the policy of the University to maintain a drug-free workplace and an environment conducive to the learning process.

In compliance with University policy, the following stipulations apply:

- The manufacture, distribution, dispensation, possession, or use of any illegal drug or abuse of any controlled substance in the workplace and classroom or other related areas associated with the learning process, including dormitories or other University- sponsored housing is unlawful.
- Such actions are prohibited on all University property and at any other locations where employees or students are conducting University business.
- The possession of any drug paraphernalia is prohibited on University property and on property sponsored by the University, i.e., housing facilities.
- Students who are in violation of this policy are subject to disciplinary actions, such as expulsion from the University.

The use of drugs or controlled substances can cause serious health risks and may lead to death. Students who need or desire treatment for drug abuse may receive free counseling services and a referral from the Student Development

Center located in Building 3 on the University's North Campus. Students may also seek services from University Health Services located in Building 3.

Weapons Policy

Pursuant to Louisiana law R.S. 14:96.6, **Southern University at New Orleans is a "firearm-free zone."** Thus, carrying firearms or dangerous weapons, i.e., shotguns, rifles, BB guns, knives, or any instrument or substance (gas or liquid) which, in the manner used, is calculated likely to produce death or great bodily harm by any student or non-student on University property or at University sponsored functions is unlawful. Violators shall be subject to criminal charges and University disciplinary action.

Sexual Assault Policy

In accordance with the mandates of the Higher Education Reauthorization Act issued by the Office of Education, Southern University at New Orleans has developed a Sexual Assault Policy in an effort to address this serious crime in an appropriate and consistent manner.

Sexual Assault is defined as engaging in sexual acts with, or directed against, another person by force, coercion, or in the event the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity.

Examples of sexual assault include, but are not limited to: (1) *sexual penetration or attempt of penetration*. Sexual penetration is defined as any degree of insertion of a penis, hand, finger, tongue, or any object into a person's anus or vulva, or any degree of insertion of genitalia into the mouth); and (2) *sexually explicit touching or attempted touching of clothed or unclothed body parts* of another person with a body part or object. Examples of sexually explicit touching include, but are not limited to, the touching or attempted touching of genitalia, breasts, inner thigh, or buttocks of any person with a body part or any object, either directly or through clothing.

Consent can only be conveyed by: (1) verbal agreement to participate in a sexual activity or (2) verbal or non-verbal communication mutually established and understood within an ongoing relationship to signify agreement to participate in a sexual activity, unless a person is incapacitated. If a person is or in any way becomes incapacitated during a sexual activity, regardless of whether he or she is conscious or simply traumatized, it is understood that he or she does not consent. Also note that:

- Being in an ongoing relationship does not preclude the possibility of sexual assault or misconduct occurring within that relationship.
- A verbal "no," even if it may sound indecisive or insincere, constitutes lack of consent. When consent is requested verbally, absence of any explicit verbal response constitutes lack of consent.
- If a person gives consent and changes his or her mind during the sexual activity; he or she must verbally communicate his or her decision to no longer proceed.
- It is incumbent upon individuals involved in any sexual activity to either obtain or give consent prior to any such activity, and again, prior to sexual penetration.
- If at any time during sexual interaction any confusion or ambiguity should arise regarding the issue of consent, it is incumbent upon each individual involved in the activity to stop and clarify, verbally, the other's willingness to continue.

Any student found in violation of this policy is subject to the maximum penalty of expulsion and is most likely to face criminal charges.

Emergency Procedures

Bomb Threat

- If you observe a suspicious device, do not touch or move it. (See **Suspicious Packages** below)
- Clear the area and call the Campus Police Department at (504) 286-5290.
- If you are advised of a bomb by phone, note the date, time, location of the call and ask the caller where, when, how, why the bomb was placed.
- Ask if the caller is a student. Note the age, gender, speech pattern, attitude, background noises, accent, etc.
- If you have caller ID, check to see where the call came from.
- If the threat was received in the mail or by email, save all accompanying material and handle the envelope as little as possible. Note the return address or email address.
- If a device is located, do not touch or move it and do not use a cell phone within 100 feet.

Evacuation

- Any staff or faculty member may issue an evacuation order for a classroom or an office. If evacuated, walk quickly but do not run.
- Avoid elevators and do not stop to use a restroom. Do stay with your group and report any missing people to relevant personnel.
- Help handicapped individuals, as they may need your assistance to be evacuated.
- Leave personal items behind; do not return to gather such items.
- The last person out of a classroom, hall or office will lock the door behind them.

Fire or Explosion

- Activate the nearest fire alarm pull station.
- Using the Exit map posted in all University property; everyone must evacuate. Observe structures for signs of damage and hazard and avoid them. If you encounter smoke, the best quality breathing air will be nearest the floor.
- If you are on fire, **Stop, Drop and Roll**. Do Not Run.
- If you have had training in the use of fire extinguishers and the fire is small, you may attempt to put out the fire, if safe to do so.
- Contact the Campus Police Department at (504) 286-5290.
- Once outside, go to a pre-determined assembly area as indicated by authorized personnel.

Hazardous Materials Spill

- If corrosive or toxic substances come into contact with your skin, flush with running water for 15 minutes while someone else contacts the Campus Police Department at (504)286-5290.
- Evacuate if necessary and go to predetermined locations. Do not attempt to clean the spill unless you have been previously trained, have protective gear and authorized and have the protective gear. Secure the area by closing doors and windows, if time permits.
- Check others for medical need and notify the Campus Police Department if necessary.
- If evacuated, remain at the predetermined location until released by police.

Human Body Fluids

- Notify the Campus Police Department at (504) 286-5290 in the event of exposure to human body fluids. Remember human blood may carry blood borne pathogens, which can cause disease.
- If contact is made with skin, wash the area immediately with soap and water.
- Do not attempt to clean fluids unless properly trained and equipped.
- Always use rubber or latex gloves when in the proximity of bodily fluids and consider them infectious.
- Gloves that have been in contact with bodily fluids must be disposed of in a biohazard container and hands must be washed with soap and water.

- The Campus Police Department (504) 286-5290 will contact Facilities Management for cleanup and disposal.

Lockdown

- A lockdown is used when it is more dangerous to evacuate an edifice than to remain. In active shooter cases for example.
- When in a lockdown, remain calm and stay with your group of people. Lock doors and windows and close shades, if possible. Turn off interior lighting. Stay away from doors and windows. Listen for information over the University TV and Radio station.
- The Campus Police Department issues the lockdown notice.
- DO NOT open your locked door unless you are 100% certain that it is a police officer asking you to do so.
- Notify the Campus Police Department at (504) 286-5290 if possible concerning facts at your location.
- If you hear a gunshot, get on the floor and remain quiet.
- Do not leave while under a lockdown.
- Only the Campus Police Department can cancel a lockdown.

Medical Emergency

- Check the individual and direct someone to contact the Campus Police Department immediately at (504) 286-5290.
- Render first aid if properly trained. Report all medical injuries and accidents to the Campus Police Department.
- Police Officers are certified in the use of CPR, First Aid and AED's. It is important that complete and accurate information be provided when requesting assistance.
- Always call the Campus Police Department as they will make the best determination if higher tier emergency response is needed.

Suspicious Packages

- Never touch or move any item that appears suspicious. Only you know what is suspicious to you so trust your instincts. Leave it exactly where it was found and immediately notify the Campus Police Department at (504) 286-5290.

- If the suspicious package was discovered as it was being delivered to you, avoid dropping, throwing or other abrupt movements. Gently set the package down.

- Do not use a cell phone within 100 feet of the package.
- Isolate the package by evacuating the room and locking the door.
- The Campus Police Department will determine if a full scale evacuation is in order however, the immediate classroom or office can be evacuated by any staff or faculty member.

Student Code of Conduct

INTRODUCTION

The Southern University at New Orleans Student Code of Conduct is published for the expressed purpose of providing to the University community, students in particular, the established and official policies, rules, and regulations regarding students' rights and responsibilities, student code of conduct, and disciplinary, judicial, and appellate procedures. The policies, penalties, and sanctions have been established to protect the rights and interests of all University students and adhere to the philosophy of due process.

RIGHTS AND RESPONSIBILITIES OF STUDENTS

Students enrolled at Southern University at New Orleans have the same rights, privileges, and freedoms granted to every United States citizen. With these rights, privileges, and freedoms comes the responsibility to obey federal, state, and local laws, as well as abide by the rules and regulations of the University. Essential to the effective functioning of the University is the protection and promotion of a special set of interests and purposes which include: (1) the opportunity for students to attain their educational objectives; (2) the maintenance of an intellectual and educational atmosphere throughout the

University; (3) the protection of the health, safety, welfare, property, and human rights of all members of the University community; and (4) the protection and reputation of the University itself.

Students enrolled at Southern University at New Orleans must ultimately assume full responsibility for their actions and must adhere to the code of conduct regulations as set by the University. Violations of these regulations and/or a demonstrated unwillingness to obey the rules governing conduct may lead to sanctions and/or disciplinary action by the University.

THE STUDENT BILL OF RIGHTS

Every student has the right to:

1. Full and proper respect of faculty, staff, and the administration;
2. Seek assistance from any instructor without being humiliated, i.e., appropriately express his/he views in class or make an error without insult from the instructor or fellow students;
3. Initiate a grievance against students, faculty, staff, policy, or administration with assurance that his/her interests will be protected; and
4. The provision of places on campus to study, relax, and socialize.

DISCIPLINARY PROCEDURES OR SANCTIONS

A student admitted to Southern University at New Orleans accepts the responsibility to conform to all regulations that the University may publish. Any student who fails to meet this obligation shall be subject to disciplinary sanction as may be provided for, including but not limited to, expulsion, suspension probation, warning, or the imposition of reasonable fines.

The Division for Student Affairs will make reasonable effort to make regulations available, but students are responsible for becoming familiar with such regulations and are held accountable for misconduct even in the absence of such familiarity.

DEFINITIONS OF PENALTIES OR SANCTIONS

1. **Disciplinary Warning** - An official notification to the student that his/her behavior is unacceptable. Further misconduct will result in the imposition of a greater sanction. This sanction becomes a part of the official record, but is removed at the time the student completes his/her degree program.
2. **Disciplinary Probation** - An indication to a student that his/ her behavior has resulted in a sanction extremely close to suspension. It is imposed for a definite period of time. Further misconduct while on disciplinary probation will usually result in suspension from the University.
3. **Disciplinary Suspension** - Prohibition from attending classes and being present on campus without permission for the duration of the sanction. This sanction shall not exceed a period of more than two full semesters following the effective date of suspension. If required by sanction, students who have been suspended must petition for re-enrollment through the Judicial Appeals Committee.
4. **Disciplinary Withdrawal** - The privilege of withdrawing from the University under extenuating circumstances. Conditions may be established for readmission at the time of withdrawal.
5. **Disciplinary Expulsion** - Prohibition from ever attending classes and from ever being present on campus or on the property of any campus of the Southern University System without written permission from the Office of Student Activities and Organizations.
6. **Other Sanctions** - The Executive Judicial Panel and the Judicial Hearing Committee may impose appropriate sanctions, including but not limited to, restrictions of student privileges, restrictions on right of access to campus facilities, work, fines and monetary payment for purposes of restriction due to damage or misappropriation of University property.
7. **Statement of Concern** - Student Affairs staff members may issue statements of concern to a student for violation of Code One Offenses. Such statements shall be placed in the student's official disciplinary file and may be a basis for further disciplinary referrals. This sanction is subject to review by the Vice Chancellor for Student Affairs. The statement of concern is removed at the time the student completes his/her degree program.
8. **Interim or Emergency Suspension** - The University shall invoke this policy when University officials are faced with an urgent situation, the facts of which indicate that a student's continued presence on campus constitutes a clear and convincing danger to the normal functions of the institution, to property, to others, or to the student himself/herself. The suspended student, however, shall have the right to appeal his case immediately until a regular hearing can be held.

UNIVERSITY JURISDICTION

Students enrolled at Southern University at New Orleans are subject to all federal, state, and local laws. In addition, students are subject to appropriate and reasonable disciplinary action, which includes suspension or expulsion, for breach of any of the University's rules, regulations and policies.

The University reserves the right to exercise jurisdiction for an offense committed off campus when at least one of the following occurs:

1. The victim of such an offense is a student, faculty member, or staff member.
2. The incident occurred at a university-sponsored or sanctioned event.
3. The accused student used his or her university status to assist in the commission of the offense, i.e., using a student ID card to write a worthless check.
4. The offense seriously impairs pursuit of the University's goals/ objectives.

DETERMINING LEVELS OF OFFENSE

The University defines the following acts as unacceptable, with violators subject to disciplinary action as prescribed under the section on Disciplinary Procedures.

CODE ONE OFFENSES (Minor Violations)

A student found guilty of any of the following acts may be subject to the maximum sanction of disciplinary suspension.

1. **Possession of Marijuana:** Possession of marijuana when such possession would constitute a misdemeanor at law.
2. **Unauthorized use of Alcoholic Beverages:** (a) Possession or consumption of alcoholic beverages in any form on University-owned or controlled property; (b) failure to comply with state and/or University regulations regarding the use and sale of beer and/or intoxicating liquors on University-owned or controlled property; or (c) disorderly conduct resulting from the illegal use or the abuse of alcoholic beverages.
3. **Possession and/or use of Fireworks:** Possession or use of fireworks of any description on University premises.
4. **Gambling:** Waging or assisting in the wager of money or any item of value.
5. **Violation of Rules Regarding University-Sponsored Housing and Dining Facilities:** Violation of the following policies, rules, or regulations adopted for use in governing and operating University-sponsored housing and dining facilities, including but not limited to:
 - **Visitation Policy**
 - **Quiet Hours Policy**
 - **Rules and Regulations Governing University-Sponsored/ Housing**
 - **Rules, Regulations and Policies set Forth in University-Sponsored Housing Contract**
6. **Aiding and Abetting:** Conspiring with, helping, procuring, or encouraging another person to engage in the violation of Code One Offenses.
7. **Unauthorized use of Loud Speakers:** Use of loud speakers on University property without prior approval of the appropriate officials.
8. **Unauthorized Posting:** Posting of signs or other materials on University property, including Web Site, without approval from the appropriate offices.
9. **Use of Profanity:** Engaging in abusive, vulgar, and irreverent language.
10. **Disrespectful Behavior:** Engaging in behaviors that are deemed unacceptable to campus life.

CODE TWO OFFENSES (Serious Violations)

A student found guilty of any of the following acts may be subject to the maximum sanctions of disciplinary suspension.

1. **Off-Campus Incidents Resulting in On-Campus Hearings:** Commission of illegal act off-campus and/or conviction of crimes against criminal or civil law.
2. **Negligent Bodily Harm:** (a) Failure to exercise reasonable care, thereby causing bodily harm to any person or (b) failure to exercise reasonable care, thereby creating a substantial risk of serious bodily harm.
3. **Negligent Destruction of Property:** Failure to exercise reasonable care, thereby damaging, defacing, or destroying property of the University or of any person on University-owned or controlled property.
4. **Unauthorized use of Property:** The unauthorized use of property of the University on University-owned or controlled property.
5. **Repeated Offenses:** Violation of two or more related Code One Offenses or repetition within two semesters of any offense included in Code One.
6. **Theft:** Theft of property of the University, property of a member of the University community, or property of a visitor to the University constitutes a criminal misdemeanor.
7. **Disturbing the Peace:** Disturbing the peace and good order of the University by quarreling, wrangling, being intoxicated in public, and/or fighting.
8. **Possession of Stolen Property:** Knowingly being in possession of property stolen from the University or from any other person or agency that may be identified constitutes a misdemeanor in a criminal court as defined by Louisiana law.
9. **Failure to Comply or Identify:** (a) Failure to comply with directions of University police or any other law enforcement officers acting in performance of their duties and to identify one's self to these officers when requested to do so or (b) failure to comply with the directions of University officials acting in the performance of their duties and to identify one's self to these officials when requested to do so.

10. **Unauthorized Use of University Keys:** (a) Unauthorized making or causing to be made any key or keys issued for any building, laboratory, facility, or room on University-owned or controlled property or (b) unauthorized use or lending of any issued key or keys to any person not authorized to use the building, laboratory, facility, or room on University premises.
11. **Misuse of Identification:** Transferring, lending, borrowing, altering, or otherwise misusing a student ID card.
12. **Misuse of University Telephone:** Charging any long-distance telephone call or telegram message to any telephone on University premises without proper authorization.
13. **Unauthorized/Illegal Web use:** (a) Transmitting discriminating or libelous statements; (b) transmitting obscene, offensive, or threatening materials; (c) usage for financial gain or compensation not relevant to the University's mission; or (d) "illegal downloading" (copyright infringements).
14. **Aiding and Abetting:** Conspiring with, helping, procuring, or encouraging another person to engage in the violation of Code Two Offenses.
15. **Lewd or Illicit Behavior:** Sexually suggestive, vulgar, or obscene gestures or distribution of obscene material on University property when utilizing telephones, answering machines, computers, or sound systems.
16. **Willful Indecent Exposure:** Acts, including but not limited to, exhibitionism and "streaking" by a person in a place where there are other persons to be offended or likely to suffer emotional harm.

CODE THREE OFFENSES (Major Violations)

A student found to have violated any of the following regulations may be subject to the maximum sanction of expulsion.

1. **Academic Misconduct:** Committing acts of academic dishonesty such as cheating and plagiarism.

Cheating includes, but is not limited to:

- submitting material which is not that of the student, i.e., copying from another student's exam;
- using information or devices that are not allowed by the faculty, i.e., using formulas or unauthorized data;
- obtaining unauthorized materials, i.e., copy of an examination before it is given;
- fabricating information, i.e., data from a lab report;
- cooperating with or helping another student cheat;
- having another person take an examination in the place of the student; or
- Communicating with another student during an exam or while completing an assignment without the faculty's consent.

Plagiarism includes, but is not limited to:

- directly quoting from a source without using quotation marks;
- presenting or paraphrasing information without identifying the source; or
- submitting reports, essays, term papers, tests, etc., of another person as if it were the work of the presenter.

A faculty member has the authority to grant a failing grade in case of academic misconduct as well as to refer the case for disciplinary action.

2. **Dishonesty:** (a) Knowingly furnishing false information by forgery, alteration, or misuse of University documents or records with intention to deceive; (b) knowingly furnishing to a University office or official a written or oral statement known to be false; and (c) knowingly furnishing false Identification to a University official.
3. **Violation of Probation:** Violation of the terms of probation while such probation is in effect.
4. **Repeated Offenses:** Violation of two or more Code Two Offenses or repetition within two semesters of any offense included in Code Two.
5. **Disruption/Obstruction:** (a) Knowingly and intentionally obstructing or interfering with the orderly conduct of University affairs including teaching, research, administration, disciplinary procedures, or any University activities on University-owned or controlled property or (b) intentionally obstructing the free flow of traffic, both pedestrian or vehicular, on University-owned or controlled property.
6. **Intentional Bodily Harm:** (a) Menacing or intentionally inflicting bodily harm upon any person on University-owned or controlled property; (b) intentionally taking any action for the purpose of inflicting bodily harm upon the person; (c) taking any action with reckless disregard that bodily harm could result upon any person; or (d) threatening to use force to inflict bodily harm upon any person on University-

owned or controlled property (i.e., knowingly causing a person to believe that the offender will cause serious physical harm to one or one's property). Such behavior includes rape, sexual assault, or sexually threatening actions.

7. **Intentional Destruction of Property:** Intentionally damaging, destroying, or defacing University property or the property of any person while on University-owned or controlled property.
8. **Theft:** Theft of property of the University, of a member of the University community, or of a visitor to the University. Such an act constitutes a criminal felony.
9. **Possession of Stolen Property:** Knowingly possessing property that may be identified as being stolen from the University or from any other person or agency. Such an act constitutes a criminal felony.
10. **Forcible Entry:** Forcible breaking or entering into any building, structure, or facility on University owned or controlled property.
11. **Hazing:** Any act (on or off campus) that causes or is likely to cause serious physical or mental harm or which tends to or actually injures, frightens, demeans, degrades, or disgraces any person. The sanction imposed for violation of this policy shall be applicable to individuals and student organizations.
12. **Harassment:** Any act (sexual or other act) that involves deliberate interference or a threat to interfere with an individual's personal safety, academic efforts, employment, or participation in university-sponsored activities or behaviors which cause another person to believe that such harm will occur. Such acts include, but are not limited to, stalking, physical force, or other forms of violence.
13. **Possession of Dangerous Weapon:** (a) Unauthorized possession or keeping of a firearm of any description, including such weapons as compressed air-guns, illegal knives or BB guns on University property or (b) unauthorized possession or keeping of any dangerous chemicals or explosive device of any description on University property.
14. **Manufacture, Distribution, or Sale of Drugs, Narcotics, or Marijuana:** The manufacture, distribution, or sale of any illegal drug or narcotic, including but not limited to, barbiturates, hallucinogens, or amphetamines.
15. **Possession of Drugs, Narcotics, or Marijuana:** Illegal possession or unauthorized use of drugs or use of any illegal drugs or narcotics, including but not limited to, barbiturates, hallucinogens, amphetamines, cocaine, opium, and heroin. Possession of marijuana and hashish when such possession would constitute a criminal felony and misdemeanors.
16. **Violation of Federal, State, or Local Laws:** (a) Violating a city, state, or federal law which demonstrates that the student poses a potential threat or danger to the University or University Community or in which the violation was directed toward another member of the University itself or (b) conviction for either a felony or repeated criminal misdemeanors.
17. **Trespassing:** Unauthorized entry to or use of University buildings and grounds.
18. **Aiding and Abetting:** Conspiring with or knowingly helping, procuring, or encouraging another person to engage in the violation of Code Three Offenses.
19. **Violation of Rules Regarding University-Sponsored Housing Arrangements:** Although Southern University at New Orleans is currently a commuter University, it may from time to time make limited housing arrangements off campus for certain groups of students, such as athletes, for whom it is highly desirable and sometimes necessary to have centralized housing. Violations include, but are not limited to, (a) failure to follow rules and regulations for use in governing and operating University-sponsored housing; (b) furnishing false information; or (c) deliberately violating published regulations for University-sponsored housing.

Crime Prevention

Crime Prevention is everyone's job on campus. Counting yours, there are about 16,000 eyes on our campus. Only a limited number are assigned to the SUNO Police Department. If you see something suspicious, or unusual give us a call.

PERSONAL SAFETY

- Always keep your door locked - day or night. NEVER let strangers in.

- Never lend your keys or leave your door unlocked for a friend.
- Don't bring valuables to campus. Leave them at home where they are most safe.
- Keep cash and other small valuable out of sight.
- Don't prop open exterior doors. You could be letting in an intruder. The doors are locked for your safety!
- Don't leave your books unattended.
- Know the location of building staff offices, phones, or other safe areas.
- Report suspicious persons or activity to building staff or SUNO PD.

ON THE GROUNDS

- Be alert and aware of people around you.
- Don't walk alone; go with a friend, group or use the on campus escort service.
- Use public walkways, avoid shortcuts, dark or secluded places.
- Never hitchhike, pick up hitchhikers, or ride with a stranger.
- Never drink and drive.
- Always lock your bike to a fixed object. Use the U-shape lock for the best security.
- Always lock your car and take your keys with you. Lock your valuables out of sight. (In the trunk is best)
- Know the locations of emergency telephones or public telephones. Always keep a quarter handy.
- If you are a victim, call SUNO PD immediately. We can assist you and advise you of your legal rights.

OFFICE CRIME PREVENTION

- Inventory and engrave ALL office equipment. The list should include the brand name, model, color, and serial number. Keep the list updated. To have your office or personal equipment engraved, contact SUNO PD at (504) 286-5290.
- Insist that employees place purses and other valuables either in a locked desk or file cabinet. Purses placed in the typewriter compartment of desk are not safe as long as the desk is unlocked. The thieves look here first!
- Place RESTRICTED AREA signs conspicuously in the building where needed. This will tend to discourage thieves, and give an incentive to employees to make a note of and report building roamers or suspicious persons.
- Inquire of people wandering the building. Your attention will be appreciated if the person is legitimate and will discourage thieves if this is not the case.
- If people pretend to be seeking employment, ask to see proper identification and refer them to the Personnel Office in the Administration building. This will usually frustrate and discourage the building roamer and thief. Always report these incidents to SUNO PD.
- Your office lay-out should restrict movement of the public. Public and private areas should be well defined.
- Should a theft occur, or you have a suspicious person in your building, call the Campus Police right away. Don't be apathetic with situations like these. The thief is depending on this.

FIRE SAFETY ON CAMPUS

When getting out, feel the door handle.

- If the door handle is hot, don't open it.
- Go to a window and call for help.
- If the handle is not hot, open cautiously.
- Check for smoke or fire before going out.

Get out of the building before phoning for help.

- Don't take time to phone before leaving

- Get out and find a phone.

Pull the fire alarm on the way out.

- Don't look for other people or gather up your stuff.
- Knock on doors as you leave.
- Yell "FIRE" as you leave.
- Don't hesitate or stray from your path as you leave.

Crawl low to the floor.

- Thick smoke can make it impossible to see.
- Toxic chemicals from smoke can be deadly in minutes.

Close the door behind you.

- You may help keep the fire from spreading.
- You may protect your possessions from fire and smoke damage.

If you can't get out, get someone's attention.

- Yell and scream.
- Hang a sheet from the window.
- Stays low, there is less smoke and poisonous gasses close to the floor.

Once you're out stay out.

- You may be suffering from lack of oxygen.
- Effects include: decreased stamina and lack of coordination, impaired judgment, mental failure, fainting, unconsciousness, nausea, coma, and death.
- Another hazard is toxic gasses. Carbon Monoxide is a byproduct of fire. This gas can cause unconsciousness and death due to exposure.
- Fires can fatal or debilitating burns.
- The structural integrity of the building can be affected during a fire. Ceiling and wall may collapse.

WOMEN'S CRIME PREVENTION

What to do if you are sexually assaulted?

- Find a safe environment -- anywhere away from the attacker. Ask a trusted friend to stay with you.
- Preserve evidence of the attack -- don't bath, shower, douche, or brush your teeth. Write down all the details you can recall about the attack and the attacker.
- Call the police -- they can help you not only with a report but also with support resources in the area.
- Seek medical & emotional support. Even with no physical injuries, it is important to determine the risks of STDs and pregnancy. Ask the hospital to conduct a rape kit exam and if you think you may have been drugged, ask that a urine sample be taken.
- Remember that it was not your fault and that emotional healing from a rape takes time. Give yourself the time you need.

How You Can Help a Victim

- Listen
- Be supportive and non-judgmental.
- Make it clear that the sexual assault was not the victim's fault.
- Don't pry. Let the victim choose which details to release.
- Offer options. Suggest:
 - o seeking medical assistance
 - o calling the police
 - o seeking emotional support
 - o telling others about the assault
- Let the victim make choices. Do not control the situation. During the assault, the victim's control was removed. You should let the victim make her/ his own decisions and begin to regain control.
- If you are uncertain what the victim wants from you, just ask.
- Don't let your own emotions color your response.
- A sexual assault often has an impact on people close to the victim. These people may need help also.

How can I protect myself from being the victim of sexual assault?

- Be aware of your surroundings. Know what's going on around you.
- Walk with confidence and purpose.
- Don't let drugs or alcohol, cloud your judgment.
- Trust your instincts. If it feels uncomfortable or uneasy, get out.
- Be clear with men/women in your life about what your limits are.
- Always watch your drinks and never take a drink you did not see poured.
- If you chose to drink, then know your limits. Alcohol is still the number one date rape drug.
- Meet first dates in public places and make alternate transportation arrangements
- Don't be embarrassed to make a scene; you know what's best for you.
- Always lock your doors.
- Never open the door to a stranger.
- Watch your keys, don't lend them out. Don't have your ID or address on the key chain.

Date rape on college campuses

Although you may not be personally involved in a sexually violent situation, chances are someone you know may be. The growing attention by the news media to rape is not due to an increased incidence of the crime, but rather to a greater willingness to talk about it. The purpose of this publication is to address the subject of acquaintance rape -- a problem which is becoming frighteningly evident on college campuses. We will define acquaintance rape, offer suggestions on how to avoid it, and give information on how to help a victim. Rape is not just a problem for women. Men and women must work together to bring about the changes in our society needed to end sexual violence.

Types of Rape

People who are forced to have sexual contact against their will are victims of sexual assault. If the assault involves penetration, it is rape. Two types of rape are: Acquaintance Rape- rape by someone the victim knows. (This type of rape occurs most often.) Stranger Rape- rape by someone unknown to the victim. (This is the type you tend to hear about in the news.)

The information provided here about contributing factors, strategies for prevention, and effects on those involved applies to all forms of sexual assault, from verbal abuse to rape. No matter what the situation, sexual assault is never the victim's fault. Even if the victim and assailant are romantically involved, a crime has been committed.

Why Does Rape Happen?

Sex Role Stereotypes: Women are expected to be passive and men are expected to be aggressive. Thus, according to stereotypes, it is a man's place to take sex from a woman. Also, many women do not feel they have the right to refuse sex.

Poor Communications: Rape can happen when two people have different expectations and desires. For example, the man may think the woman is playing hard to get when she really means no.

Learned Violence: Men are conditioned that aggression is one way to solve a problem. Rape is NOT a result of uncontrolled sexual desire! It is violence committed through sexual means.

Our Rights and Responsibilities

Rights of women and men in a relationship: Everyone has the right to dress as she/he pleases, choose when and with whom to have sex, and to be treated with respect.

According to a Nationwide Survey conducted by Ms. Magazine:

- 52% of college women have experienced sexual assault
- One in eight women has been a victim of rape by legal definition.

Of these women:

- 75% did not identify the experience as rape
- 47% were raped on first or casual dates
- 33% did not discuss the experience with anyone
- 90% did not report the rape to the police
- One in twelve men admitted to having fulfilled the prevailing legal definition of rape or attempted rape, yet virtually none of these men identified themselves as rapists.

Responsibilities of men and women- Everyone should... communicate expectations about sex always respect the wishes of others and be clear and assertive about choices

How to Reduce the Possibility of Acquaintance Rape

There are no definite rules to avoid becoming a victim of acquaintance rape. If expectations and feelings about sex are clearly communicated, the rape situations are less likely to happen. Here are some suggestions that will help clarify relationships.

Be assertive. Express your expectations and feelings clearly. Stand up for your rights without violating those of others.

Communicate clearly. Realize that it takes effort for two people to understand each other.

Make and declare your choices about sex. Know before a situation arises how much sex you and your partner find comfortable... Never use sex as a weapon for power or control.

Take responsibility. Say YES if you mean YES and NO if you mean NO ... and know the difference. Be aware of situations that could lead to rape.

Before you end up in a situation where you are vulnerable, think about your alternatives.
Action Men and Women Can Take to Reduce the Incidence of Rape.

Do not confuse friendliness with sexual invitation. Try to improve the clarity of your relationships. Voice your needs and feelings, but realize you do not have the right to take away the freedom of choice.

Recognize and confront misunderstandings about rape. Silence can mean consent, so SPEAK UP! Don't let others perpetuate myths about rape. Rape is a criminal act of power and control over another acted out through sexual violence. Explain how comments like "she asked for it" and "he couldn't stop himself" support a society that condones rape.

Begin to understand how media images have shaped your attitudes about sexuality. Images of women and children as objects lead to deformed view of sexual relationships. Instead, develop a vibrant, healthy sexuality that is based on mutual respect, not violence or power over another.

Confront sexual stereotypes. Men and women each possess masculine and feminine traits. People who violate stereotypical roles by not expressing strictly masculine or feminine behaviors are often ridiculed and even attacked. Sexism and homophobia have their roots in the ridicule.

Be alert to anyone who may be suffering a verbal or physical assault. Confront a potential rape scene by moving toward it, interrupting with questions and physical intervention. Your involvement makes the violence visible and may give the victim a chance to escape. Do not expect the victim to trust you any more than the assailant. Contact the police immediately.

Realize that women have ample reason to consider every man a potential rapist. A woman's well-founded caution early in a relationship and open communication can prevent sexual assault by the man. He can realize this and take the initiative to develop trust by, for example, suggesting a public place for dates rather than his place.

Join others in action against rape culture. Men and women must work together and independently to bring about the cultural changes needed to eliminate sexual assault and violence.

What Men Want Women to Know

- They are afraid of being rejected and don't like to always have to initiate sex.
- They don't like to feel as if they have to go as far as women will let them.
- Sex is not the most important part of a relationship.
- They want friendships with women.

What Women Want Men to Know

- They would like to initiate dates without being labeled as easy or fast.
- They are afraid of hurting men's feelings.
- They may enjoy sexual contact hugging, kissing, etc. but may not want intercourse.
- They don't like always being the one who says when to stop.
- They want friendships with men.

12 Myths that Contribute to Date Rape

- At a certain point a man cannot stop.
- When a woman says "NO" it means "CONVINCE" me.
- When a woman teases a man it is acceptable to force a woman to have sex.
- Unless a woman resists it is not rape.
- It is not rape when a woman is drunk or passed out.
- The way a woman dresses is a sign she wants to be raped.
- If a woman had sex with the person before it cannot be rape.
- If a woman did not take precautions it can't be rape.
- If a woman agrees then changes her mind it's not rape.
- If a guy or girl is too drunk to know what he or she is doing, it's not rape.
- All rapists know that their actions are defined as rape.
- Rape does not affect men.

Dater's Bill of Rights

- I have the right to refuse a date without feeling guilty.
- I can ask for a date without feeling rejected or inadequate if the answer is no.
- I do not have to act macho.
- I may choose not to act seductively.
- If I don't want physical closeness, I have the right to say "no".
- I have the right to start a relationship slowly, to say, "I want to know you better before I become involved."
- I have the right to be myself without changing to suit others.
- I have the right to change a relationship when my feelings change. I can say, "We used to be close, but I want something else now."
- If I am told a relationship is changing, I have the right not to blame or change myself to keep it going.
- I have the right to an equal relationship with my partner.
- I have the right not to dominate or be dominated.
- I have the right to act one way with one person and a different way with someone else.
- I have the right to change my goals whenever I want to.

Emergency Response and Evacuation

Events that require a campus-wide emergency response will be identified by the Chancellor in consultation with the Safety Director, Chief of Police, and other pertinent officials. Southern University at New Orleans has developed an Emergency Response Plan to provide guidance to University employees in dealing with campus emergency situations and any immediate after-effects. The first priority considered in this Emergency Response Plan is the impact of emergency situations on students and campus safety. The plan addresses some specific emergency scenarios, but also can be used as a guideline for any type of emergency situation, including those that involve guests and members of the public who might be on campus. Emergency response guidelines are provided to all students and employees.

Timely warnings and communication are critical and sent out without any delay when there is an immediate threat to the health and safety of students, employees, and visitors on campus. The University relies on multiple types of warning and communication devices, including text alert system, fire alarms, public address systems, e-mail, radio and television station broadcasts. In an emergency, information can change very quickly. During these situations, it is important that everyone heed messages and warnings issued by police, safety, and the administration

Notifications

In accordance with *United States Code of Federal Regulations, Title 34, Part 668.46(c)(1)* each year, an e-mail notification is made to all current student, faculty and staff providing the web site to access this report. Upon request, prospective students and employees may obtain a written paper copy of the report at the SUNO Police Department located at 6400 Press Dr. Maintenance Building or by calling 504-286-5290. This annual report is available on the web at: www.suno.edu/Campus_Police.

Sexual Offender Registration Policy

The Campus Sex Crimes Prevention Act (section 1601 of Public Law 106-386) is a federal law enacted on October 28, 2000, that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, working or volunteering on campus. It also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement advising the campus community where to obtain law enforcement agency information provided by a state concerning registered sex offenders.

The Louisiana State Police Sexual Offender website, <http://www.lsp.org/socpr/default.html> is the location which contains all individuals who have been convicted of a sex crime and are required by law to register with the State of Louisiana.

Student Development Center

The Student Development Center (SDC) is a student-centered department that provides personalized “hi-touch” service to every student who visits either by appointment or as a walk-in. It facilitates growth, wellness and development of the entire student as he/she takes full advantage of his/her college experience.

SDC values the student, through our student-centered services, our partnership on student learning, our collaboration on student diversity and our emphasis on student strength. The mission of SDC is to provide intentionally designed multifaceted services in a safe and conducive environment that facilitates growth, wellness and development of the entire student.

SDC has four operational components. The *Counseling and Psychological Services (CAPS)* recognizes the importance of trust in a counseling relationship and stresses the divergent methods of understanding the subjective world of students using the wellness model. Individual and group counseling services are provided to students. In addition to helping students stabilize their presenting problem situation, this component guides students to achieve satisfactory academic progress.

The *Community Service Learning (CSL)* component emphasizes meaningful volunteer services that impact positively on students and assists students with completing the mandatory sixty (60) hours of community service prior to graduation.

The *International Student Services (ISS)* component assists Southern University at New Orleans' international community from approximately fifteen countries. ISS is a regulatory compliance component that focuses on F-1/F-2 Student visa status relative to Immigration and Customs Enforcement. Finally, the *Consultation/Outreach/Special Services (COSS)* component consists of "bridging the gap projects," which include workshop series, the Counselors-on-Call project, classroom presentations, and consultations to campus student organizations, departments, faculty and staff.

The Center is staffed by a director, who also serves as a counselor, a full-time counselor, a service learning coordinator, a licensed part-time psychologist and an administrative assistant. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday. Students requiring assistance beyond these hours should call for an appointment.

Student Health Services

The SUNO Student Health Services Program focuses on preventive health care through education and is available to all enrolled students. Currently, one (1) full-time registered nurse and one (1) part-time physician provide these services from 8 a.m. - 5 p.m., Monday, Tuesday and Friday and from 9 a.m. – 6 p.m. on Wednesday and Thursday. Each student pays a nominal non-refundable fee for basic health services, which is included in tuition fees.

The Student Health Services Program provides health counseling, health information, and medical care for minor medical problems. Through Student Health Services, students with major medical problems are referred to local hospitals and/or specialists. Students requiring X-rays, laboratory tests, and dental care are referred to local physicians/agencies.

The Office of Student Health Services is not a total care facility and cannot care for students who may become seriously or critically ill. In the event that a student is seriously injured or becomes seriously ill while on campus, emergency or paramedic service will be called, if needed, to transport the injured or ill student to an outside agency. Students are financially responsible for their own transportation to and from outside health care agencies.

Student Insurance: In addition to the on-campus health services program, the University offers a Student Accident and Health Insurance Plan for all enrolled students. The cost of the plan is included in the registration fees paid by students. Students are covered at home, at school, and while traveling 24 hours a day for the fall, spring and summer terms. While health insurance is made available, students are financially responsible for all medical expenses that they incur that are not covered by the Student Accident and Health Insurance Plan. Brochures describing the coverage and benefits can be obtained from Student Health Services and the Division for Student Affairs.

In order to address the health care needs of the SUNO community in the aftermath of Hurricane Katrina, Southern University at New Orleans and EXCELth, Inc. Primary Care Network entered into a partnership, which began in the fall of 2006. EXCELth, a federally funded, non-profit community-based health care organization, provides medical services to SUNO's students, faculty, administrators, and staff, as well as their family members via a mobile medical unit. The mobile medical unit is on the University's North Campus on Tuesday and Wednesday afternoons from 1:00 p.m. – 4:00 p.m. EXCELth accepts the student health insurance plan; however, as required by federal program guidelines, EXCELth offers a sliding fee scale with a minimum fee of \$20 for uninsured patients.

All of the services that are provided by EXCELth are coordinated by SUNO's Health Services Center Services and include the following:

- Adult Health Care
- Pediatric Health Care
- HIV/AIDS Prevention
- Case Management
- Mediation Assistance
- Behavioral Health Care and Counseling
- Limited Gynecological Services
- Other Support Services

Reporting Missing Students

Students, employees, and family members are encouraged to report missing students immediately so police can take steps necessary to locate the missing student. If you are concerned that a student is missing or has not been seen or spoken to for some time, you can report it to the College Police in person.

Campus Parking and Traffic Regulation

Motor Vehicle Ordinances

It is unlawful to furnish the Campus Police Parking & Traffic Division with fraudulent information which would restrict the proper issuance of a parking permit.

Pedestrians have the right of way on campus at all times.

Operation and parking of vehicles on sidewalks or other property designated for those uses is strictly prohibited.

Operator's Responsibility

You must familiarize yourself with and follow all parking and traffic regulations.

All other state and local traffic regulations apply on campus.

The maximum speed limit on campus is 20 mph. The speed in all parking lots is 10 mph.

Lock your vehicle at all times and store your valuables out of sight. The University assumes no responsibility for any vehicle or its contents at any time while operating or parking on University-owned or controlled property.

Taking personal responsibility for your safety and your belongings will reduce the number of crimes on campus.

Car accidents must be reported to SUNO Police immediately. Do not move your vehicle until the police have arrived and taken a report. When reporting an accident, include the name(s) of the driver(s), and driver's license number(s) of all parties involved. If the other party is absent: make an immediate report to SUNO Police to avoid being charged with a hit and run accident. A few days after the report is taken, you can receive a copy from SUNO Police. You can use this report to file with your insurance company.

The University is not responsible for damage to vehicles caused by another in the process of driving and/or parking on campus. All vehicles are operated or parked on campus at the owner's risk.

All vehicles operated on campus must be in safe working condition.

I. Definitions

- A. **CAMPUS:** Includes all property owned and operated by Southern University at New Orleans.
- B. **UNIVERSITY-REGISTERED MOTOR VEHICLE:** Describes self-propelled motor vehicles bearing a SUNO registration permit, properly displayed.
- C. **COMMUTER:** Includes all University students who drive from their off-campus residence to the University.
- D. **RESIDENT:** Includes all University students living in a residence hall or University apartment.
- E. **UNIVERSITY YEAR:** That period of time beginning the first day of classes following fall semester registration through the last day of summer session.
- F. **VISITOR:** Any person who is not a student or employee of the University.
- G. **GENERAL PARKING AREAS:** Valid parking for all University registered vehicles.

II. Motorcycles/Motor Scooters/Motorbikes/Mopeds

Motorcycles, motor scooters, motorbikes and mopeds are considered motor vehicles which are subject to the following additional regulations:

- A. Must be registered with the Campus Police Parking Division; (vehicle registration and proof of insurance is required).The permit must be properly displayed on the windscreen. If the vehicle is not equipped with a windscreen, the permit must be placed in an easily visible location on the front of the vehicle. It is the responsibility of the vehicle's owner to insure that the permit is easily visible to avoid being ticketed.

- B. Must have proper safety equipment as specified by the Louisiana Vehicle Code.
- C. All riders must wear safety helmets as specified by the Louisiana Vehicle Code.
- D. Vehicle may not be parked or stored in any campus building or entrance.

III. Bicycles

- A. Bicyclists are encouraged to register their bicycles with the Campus Police Parking Division.
- B. Must use the roadway or sidewalk, when operated on campus, giving pedestrians the right of way.
- C. Persons riding bicycles must abide by all traffic laws.

IV. Registration of Motor Vehicles

- A. All students, faculty, staff and visitors operating a vehicle on campus must have it registered with The Campus Police Parking & Traffic Division located in the Maintenance Building (Park) South Campus.
- B. Motor vehicles must be operated according to the ordinances outlined.
- C. Vehicle registration payment is made at the University Comptroller's Office between the hours of 8 a.m. and 5 p.m. Monday through Friday, except holidays.
- D. Motor vehicles brought on campus during the semester must be registered immediately.
- E. Any visitor or operator of an unregistered vehicle on campus must report to Campus Police for a temporary or visitor parking permit. Arrangements for temporary or visitor registration may be done 24 hours a day, seven days a week.
- F. Any person who has been issued a valid State handicapped tag may park in any designated handicapped parking spot. The University requires that the person register their vehicle with the Parking & Traffic Division.

V. Visitors

- A. Visitors may use any of the marked "visitor" parking spaces on campus without registration. Visitors may also park in any of the public parking areas which surround the University.
- B. Arrangements for extended parking must be made by contacting Campus Police. Visitors will be assigned a designated lot.
- C. Visitors receiving tickets on campus should pay them at the University Comptroller's Office.

VI. Registration and Identification of Motor Vehicles

- A. Registration Fees:
 - 1. Reserved Parking \$100.00 for the University year.
 - 2. Preferred Parking \$50.00 for University year \$15.00 for additional vehicle.
 - 3. General Parking \$25.00 for each semester \$15.00 for additional vehicle.
 - 4. Residence Parking \$25.00 for each semester \$15.00 for additional vehicle.

*Preferred faculty parking is located in parking lots D & E.

*Preferred student parking is located in parking lot E.

*Residence Parking permits will also be allowed to park in general parking lots.

*Parking locations:

Park Campus	Lot A	Reserved
Park Campus	Lot B	General parking
Park Campus	Lot C	Public parking
Park Campus	Lot D	Preferred Faculty & Staff/ Reserved
Park Campus	Lot E	Preferred Student, Faculty & Staff
Park Campus	Lot F	General parking

Park Campus	Lot G	General parking
Park Campus	Lot H	General parking (Handicapped Only)
Lake Campus	Lot 2	General parking
Lake Campus	Lot 3	General parking
Lake Campus	Lot 4	General parking (Faculty Only)
Lake Campus	Lot 5	General parking
Lake Campus	Lot 6	General parking
Lake Campus	Lot 7	General parking

- B. Permit Location: Registration permits are to be displayed on the inside rear windshield, lower left-hand corner (driver's side). Permits located other than in lower right-hand corner will not be considered valid.
- C. Changes: Changes in license plate number and/or address must be reported to Campus Police immediately.
- D. Outdated Permits: Must be removed from vehicle. If more than one SUNO permit is on a vehicle, none will be considered valid.
- E. Transferring of Permits: Transferring of permits from one person to another is prohibited. The parking registration permit can only be transferred from one vehicle to another by the Campus Police Department. The owner must remove and turn in the old, valid permit to the Campus Police Department. The Campus Police Department will then exchange it, issuing a new one and registering the new vehicle to the permit.

VII. Parking & Traffic Regulations

- A. Parking on city streets is covered by City of New Orleans ordinances.
- B. No parking is allowed on any University street.
- C. Students must park in lots designated for general parking. Students are not allowed to park in lots or spaces designated for faculty and staff
- D. Parking is prohibited along all roadways or where no legal space exists.
- E. Driving or parking on sidewalks is prohibited.
- F. Parking or driving on lawns or seeded areas is strictly prohibited at all times.
- G. Vehicles parked in violation of any ordinance may be removed at the owner's expense.
- H. Stopping, standing or parking vehicles within 15 feet of a fire hydrant is prohibited and will be removed at owner's expense.
- I. It is unlawful to stop, stand or park a vehicle in such a manner as to impede exiting from any University building.
- J. A parking decal does not guarantee a parking space; it allows parking on campus property.

VIII. General Information

- A. The individual registering a vehicle with the University shall be held responsible for any parking violation committed.
- B. All vehicles must have a current state vehicle registration, license plate, vehicle insurance and a valid SUNO permit to be operating on Southern University at New Orleans property.

IX. Payment of Fines

- A. All fines are payable within fifteen (15) days in person at the Comptroller's Office or they may be paid by mail (check or money order) or a \$15 late fee will be added. Payment of the fine, either in person or by mail, constitutes an admission of responsibility to the indicated offense and waiver of a hearing and appeal on the offense.
- B. Questions regarding specific parking tickets received should be directed to the Campus Police Parking & Traffic Division, Monday through Friday from 8 a.m.-4:30 p.m.

- C. Failure to pay fines will result in a “hold” on your academic records, placing the balance of fines on your student account.

X. Appeals

Any appeal of any violation received must be filed within 15 calendar days of the violation to be considered. If the Chief of Campus Police finds that the violation issued was written in error, the Chief could revoke the violation. All other appeals will be forwarded to the Parking Appeals Committee for their consideration. The Appeals Committee is comprised of students, staff and faculty members, who meet on a regular basis to consider written appeals. Decisions of the Appeals Committee are final. If an individual wishes to address the committee in regards to a decision, he/she may make arrangements through the Campus Police Parking Division to appeal to the Appeals Committee at their next scheduled meeting. Appeals based on the following are not acceptable: (1). lack of knowledge of the regulations (2). Forgetfulness (3). Inability to find a legally marked parking space. (4). operation of the vehicle by another person (5). Failure of officer to ticket previously for same offense. (6). Disagreement with parking and traffic regulations.

Support and Resources

SUNO Police Department

504-286-5290

Alcoholics Anonymous

504-838-3399

New Orleans Police Department

911 (for emergencies)

24 hour Drug Helpline

504-486-9690

Jefferson Parish Sheriff’s Office

504-363-5500

National Sexual Assault Hotline

800-656-HOPE

Crescent House

504-837-7481

Metropolitan Center for
Women and Children

504-837-5400

Student Affairs

504-286-5040

Office of Disability Services

504-286-5335

Student Support Services

504-286-5108

STUDENT DEVELOPMENT CENTER

504-286-5360

Bureau of Alcohol, Tobacco, Firearms, and
Explosives

800-800-3855

Crisis Intervention Hotline

504-269-6273

Rape Crisis Counseling Line

504-837-5400

Louisiana Domestic
Violence Hotline

1-800-411-1333

National Suicide
Prevention Hotline

1-800-273-8255

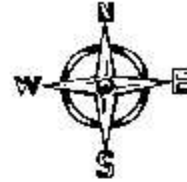
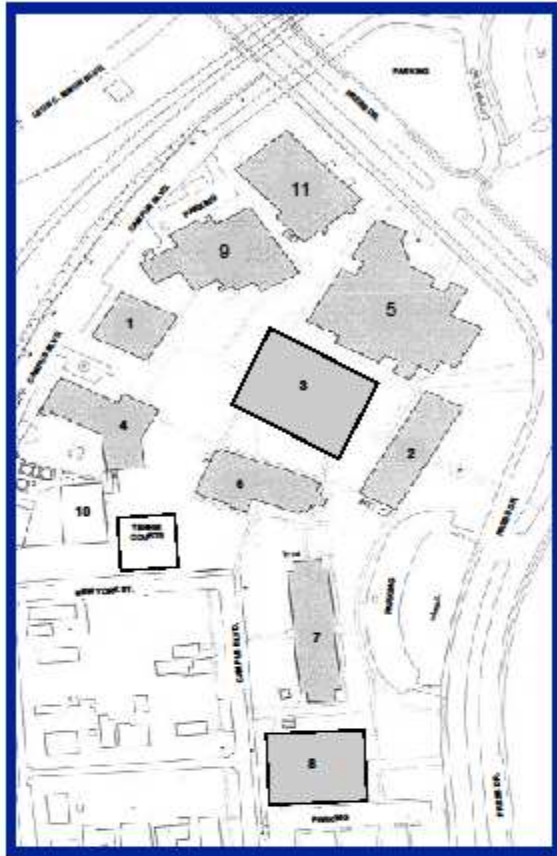
Louisiana State Police

504-471-2775

Student Government Association

504-5353

Maps



PARK CAMPUS

Administration Building - 2

Brown Hall (Old Science Building) - 6

Cafeteria (Knight Dining Hall) - 1

Health & Physical Education Building (Gym a.k.a. The Castle) - 11

Maintenance Building - 4

Multipurpose Building - 5

New Science Building - 7

BUILDINGS NOT IN USE
Central Plant - 10

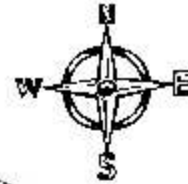
Clark Hall (Education Building) - 8

Leonard S. Washington Memorial Library - 3

University Center - 9



LAKE CAMPUS



Crime Statistics

Clery Statistics

This report provides crime statistics for the most recent three-year period for all College facilities that have been reported to University Police or to local police agencies. The statistics reported generally reflect the number of criminal incidents reported to the various authorities. The statistics reported for the subcategories on liquor laws, drug laws, and weapons offenses represent the number of people arrested or referred to campus judicial authorities for respective violations, not the number of offenses documented. This report complies with 20 U.S. Code Section 1092(f). (*Residence hall offenses are also included in the on-campus totals.*)

Criminal Offenses - On campus

	2007	2008	2009
a. Murder/Non-negligent manslaughter			
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (incest and statutory rape only)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	1	3
h. Motor vehicle theft	0	1	1
i. Arson	0	0	0

Criminal Offenses - Public Property

	2007	2008	2009
a. Murder/Non-negligent manslaughter			
b. Negligent manslaughter	0	0	1
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (incest and statutory rape only)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	1
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	2
i. Arson	0	0	0

2010

Hate Crimes - On campus

Criminal offense	2007	2008	2009	Race	Religion	Sexual/ Orientation	Gender	Disability	Ethnicity
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0	0	0
j. Simple Assault	0	0	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0	0	0
m. Destruction/Damage/vandalism	0	0	0	0	0	0	0	0	0

Hate Crimes - Public Property

Criminal offense	2007	2008	2009	Race	Religion	Sexual/ Orientation	Gender	Disability	Ethnicity
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0	0	0
j. Simple Assault	0	0	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0	0	0
m. Destruction/Damage/vandalism	0	0	0	0	0	0	0	0	0

2010

Arrests - On campus	2007	2008	2009
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Arrests - Public Property	2007	2008	2009
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - On campus	2007	2008	2009
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - Public Property	2007	2008	2009
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

**On-campus Housing Fire Safety
Residence Hall Fire Report – 2008 & 2009**

Residence Hall	Fires	Cause	Injuries	Death	Damage
Knights Place	N/A	N/A	N/A	N/A	N/A

Residence Hall Sprinkler & Fire Detection Systems

Residence Hall	Fully Sprinklered	Fire Detection
Knights Place	Yes	Yes

Additional information relating to campus safety and security concerns is available by contacting the SUNO Police Department by calling (504) 286-5290.

2010

Southern University at New Orleans Police Department
6400 Press Drive

New Orleans, Louisiana 70126

Main Phone:
(504) 286-5290

Parking:
(504) 286-5291

Fax:
(504) 284-5476

Administration:
Ira Thomas, Chief of Police
ithomas@suno.edu

Kevin Banks, Police Lieutenant
kbanks@suno.edu

Albert Ernest, Police Sergeant
aernest@suno.edu